

Orewa Primary School



**Where Everybody is Somebody
He Tangata la Tangata**

Information & Expectations 2025

Contact Details

Address:

86 Maire Road, Orewa, 0931

Phone:

09 426-5548

Email: admin@orewaprimary.school.nz

Website: www.orewaprimary.school.nz

The school office is open from 8.30am
until 3.15pm each school day. All
enquiries are made to the office.

The School Board

Presiding Member	Mrs Kerry Gower
Treasurer	Mrs Stephanie Pickering
Members	Mrs Margaret Browne
	Mrs Alison Sykora
	Mrs Anne Heath (Staff Representative)
	Mrs Annette Henderson
Principal	Mrs Claire Janes

The Board elections take place every three years in September.

Staff Directory 2024

Principal		Mrs Claire Janes
Deputy Principal		Mrs Anne Heath
Deputy Principal		Ms Bridget O'Dea
Year 0	Room 1	<i>(opening later in the year)</i>
Year 0	Room 2	Mrs Cherise Patsalosavis/Mrs Lauren van Noordwyk
Year 1	Room 3	Mrs Bev Davies
Year 1	Room 4	<i>(opening later in the year)</i>
Year 1	Room 5	<i>(opening later in the year)</i>
Year 1/2	Room 6	Mrs Ana Paterson
Year 2	Room 7	Mrs Jes Moratti / Mrs Julie McLellan
Year 2	Room 8	Mrs Suzanne Malcolmson
Year 3	Room 9	Miss Ella Drinnan
Year 3	Room 10	Ms Charlotte Owens/Mrs Julie Cooney
	Room 11	Science Room
Year 4	Room 12	Miss Imogen Williams
Year 4	Room 13	Mrs Vicki Nelson
Year 4	Room 14	Whaea Courtney Abdale-Vague
Year 5	Room 15	Mr Keith Wilson
Year 5	Room 16	Mrs Cara Davidson
Year 5	Room 17	Mrs Chanelle Probett
Year 6	Room 18	Mrs Sam Godfrey
Year 6	Room 19	Mrs Sharon Mangino
Year 6	Room 20	Mr Andrew Ellis

Term Dates 2025

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	Starts	Ends
Term 1	3rd February	11th April
Term 2	28th April	27th June
Term 3	14th July	19th September
Term 4	6th October	17th December

Public Holidays 2025

Waitangi Day	Thursday, 6th February
Good Friday	Friday, 18th April
Easter Monday	Monday, 21st April
Easter Tuesday	Tuesday, 22nd April
Anzac Day	Friday, 25th April
King's Birthday	Monday, 2nd June
Matariki	Friday, 20th June
Labour Day	Monday, 27th October

After School Care

Kelly Club provides before and after school care, Monday to Friday, onsite in the school hall. They also offer a holiday programme during the school holidays. Further information can be obtained from our school [website](#).

Assemblies

Assemblies are held once or twice a term to celebrate success and to share outcomes of special programmes or events. These are notified through the school newsletter and on the school [website](#).

Attendance

The first step to finding success at school is attendance.

We encourage our parents to use [HERO](#) for all absentees and include a reason for the absence. It is important to remember that if your child is absent from school they will be marked 'truant' unless you have notified the school of their absence.

If a student is unable to attend school, parents should notify the school office before 9.15am by either [HERO](#) or by calling the office.

If a student arrives late to school, they must report to the school office when they arrive and sign in.

If a student is required to leave early, please notify their class teacher. Parents must sign their children out at the school office before leaving the school.

Bell Times

8.30am	Entry to school
9.00am	Start of school
10.35am	Morning tea
10.55am	End of morning tea
12.30pm	Lunch / eating time
12.40pm	Lunch / playtime
1.20pm	End of lunch
2.55pm	End of school day

Bicycles

The school encourages safe cycling practices and we expect children to ride and scooter to school. Helmets and high vis vests are compulsory for all cyclists and those students riding a scooter to school.

Book Club

Twice per term Scholastic Book Club brochures are sent home with children. The books are ordered online only. There is no obligation to buy these books but they are realistically priced and cater for all ages and abilities. The school does not receive any sales profit.

Buses

Bayes Transport provides a bus service to and from school. Departs Hatfield's Beach at 8.20am. Departs Orewa Primary school at 3.00pm. Details of the bus route are available from the school office.

Cell Phones

Cell phones are not permitted for students at school. Any student who needs a cell phone for after school use can leave it with their teacher or at the school office during school hours.

Children Arriving Early

We discourage early arrival at school. Children who do arrive before 8.30am are required to wait at the school gates until the bell rings.

Concerns

Should you have a concern or query about your child, we ask that you first contact your child's teacher. All other concerns or complaints should be directed to the Deputy Principal or Principal. Please follow the complaints and concerns procedures outlined on our website under [Policies and Procedures](#).

Dental Clinic

A mobile Dental Clinic will visit the school on a regular basis. These visits will be advertised in the newsletter. The Dental Nurse can be contacted at Silverdale Dental Clinic 09 426-8470.

Hats

It is compulsory for children to wear hats outside during Terms One and Four. A hat is part of the compulsory school uniform and is designed to offer the greatest protection from the sun without getting in the way when playing. We encourage students to wear the hat outside at all times.

Hearing/Vision Testing

Hearing and vision tests are carried out on a regular basis by the regional health authority. These visits are notified in the newsletter and on our website.

Homework

We generally expect homework to consist of reading each night, as well as any specific set tasks that are assigned by the classroom teacher. This could involve maths, writing, reading and/or project based activities.

Newsletters

Newsletters are sent out via HERO in our community feed and are also available on our website. These are generally sent out weekly and contain relevant information for upcoming events, as well as showcasing our wonderful tamariki.

Parent Group (PTA)

This organisation exists to enhance the spirit of co-operation between parents, teachers and the community. This committee of parents and community friends meet twice per term to organise fund-raising activities such as fortnightly sausage sizzles and school wide events. More information and how to get involved is available on our [website](#).

Parking

The car park is for staff and visitors only throughout the school day. Unfortunately, we cannot cater for any parents to park as a pick up point after school, as there are too many students and insufficient parking spots. If you require a parking pass for access due to a disability, we can issue these upon request.

Pick-ups and drop offs

This can be a very busy time for parents and children. It is vital that the drop off zone is not used for parking. Cars should be able to flow freely within a two minute time frame for pick-ups and drop offs. We kindly ask that you circulate the bay until your child is ready to be picked up.

Policies

The school has policies to cover a wide variety of administrative details and to ensure statutory compliance. These are reviewed regularly and are on our website under [Policies and Procedures](#).

You can also directly visit the website <https://www.schooldocs.co.nz/> and search for Orewa Primary.

Username: orewaprimary Password: success

Reporting to Parents

Reports are under review this year, as we navigate the curriculum changes set by the government. In general, we aim to communicate your child's progress at student learning conferences, as well as in written reports that are sent to parents toward the end of Term 2 and Term 4. More information will be communicated about your child's progress through the HERO App.

Road Patrol

The school monitors the Maire Road crossing outside the school from 8.30am – 9.00am and from 2.55pm – 3.10pm.

School Contribution

These are set by the Board and can be paid per term or per year.

They are: 1 child \$35 per term or \$140 per year.

2 or more children \$50 per term or \$200 per year.

School Payments

Working together with Kindo and ezlunch, our School offers you a simple and quick way to view and pay for items, order lunches, support fundraisers, purchase event tickets and complete registrations.

This is our preferred method of payment and we encourage you to set-up your myKindo account today. You can pay via POLi or bank transfer (no fees) or with Visa, Mastercard, American Express, UnionPay (fees apply). Add regular top-ups if you'd like, then allocate to payments when you're ready, or just pay as you go.

Go to www.mykindo.co.nz or via the link on our school website.

All you need is your email address which matches the one held by the school. For more information visit support.mykindo.co.nz

Stationery

To make going Back to School easy for you, we have teamed up with OfficeMax My School to have our stationery lists loaded on to myschool.co.nz. We've found this is the easiest way for you to purchase your child's stationery. Simply search for our school (Orewa Primary), select your child's year level and follow the instructions on the website.

Supervision Before and After School

Children are supervised from 8.30am until school finishes at 2.55pm. Bus children remain supervised until their bus leaves. For safety reasons, parents should pick up children no later than 3.15pm as there is limited supervision after this time. Any students who are not collected after 3:15pm on a regular basis will be encouraged to register their child with [Kelly Club](#).

Toys at School

The school does not accept any responsibility for toys brought to school and discourages children from bringing them.

Uniform

The school uniform is compulsory. Navy socks, black shoes / sandals are to be worn as part of the uniform. Hair accessories, ribbons, ties are to be navy blue, burgundy, sand or black. Watches and stud earrings can be worn. School uniform is available from [NZ Uniforms](#).

Visitors

All visitors to the school must sign in at the office upon arriving at school and sign out when leaving.

Walking School Bus

Walking school buses usually run from Roberta Crescent and Maygrove and our parents organise this system. If you are interested in leading a Walking School Bus, please contact the school office.

We thank you for your support and cooperation in making our school a safe, welcome and happy place for learning.